

Regular Meeting

Agenda Item #	5
Meeting Date	October 8, 2007
Prepared By	Daryl Braithwaite Public Works Director
Approved By	Barbara B. Matthews City Manager

Discussion Item	Single Reading Ordinance Authorizing Execution of a Contract for Mechanics Tool Box Replacement						
Background	<p>The Public Works Department provides a fully stocked tool box for the two mechanics. The Capital Budget includes funding to replace each of the tool boxes, one in FY08 and the other in FY09.</p> <p>The Department solicited bids for mechanics tool box in July. Three bids were received.</p> <table> <tr> <td>G & S Autoparts</td><td>\$14,645.22</td></tr> <tr> <td>Wareheim Air Brakes</td><td>\$14,999.99</td></tr> <tr> <td>Bowman Distributors</td><td>\$15,000</td></tr> </table> <p>The bids were received for identical storage units and tools. The tool assortment includes wrench sets, ratchet sets, socket sets, pluer sets, allen wrench sets and hammers.</p>	G & S Autoparts	\$14,645.22	Wareheim Air Brakes	\$14,999.99	Bowman Distributors	\$15,000
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Policy	Chapter 7 of the City Code provides that the City Council shall, by ordinance duly enacted, approve all expenditures of \$10,000.00 or more provided, however, that ordinances approving such expenditures may be enacted upon a single reading without being read at two meetings of the City Council prior to adoption, if each such expenditure is specifically authorized in the budget ordinance for the current year or an ordinance revising it and the cost of the procurement is equal to or less than the budgeted amount.						
Fiscal Impact	Expenditure of \$14,645.22. The budgeted amount is \$15,000.						
Attachments	Draft Single Reading Ordinance						
Recommendation	Adopt the ordinance.						
Special Consideration							

ORDINANCE #2007-

AWARD OF CONTRACT FOR MECHANIC TOOL BOX REPLACEMENT
FOR THE PUBLIC WORKS DEPARTMENT

WHEREAS, in accordance with the City's procurement procedure, the City solicited bids for replacement of mechanic tool box; AND

WHEREAS, three firms submitted bids for the product; AND

WHEREAS, G & S Autoparts has submitted the lowest bid; AND

WHEREAS, the Public Works Department has determined that the lowest bidder is both responsive and responsible; AND

WHEREAS, funds are available to award a contract to the lowest bidder.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The City Manager or her designee is authorized to enter into a contract with G & S Autoparts for the purchase of a mechanic tool box.

SECTION 2. This Ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2007 by roll-call vote as follows.

AYE:

NAY:

ABSTAIN:

ABSENT: